

SCRANTON, PENNSYLVANIA 18503

The Scranton School Board of Directors held a regular meeting on Monday, May 4, 2015 at 7:00pm prevailing time in the auditorium of Scranton High School, 63 Munchak Way, Scranton, PA 18508.

President Douaihy called the meeting to order at 7:04pm with a Pledge of Allegiance to the Flag.

Roll Call: By the Secretary.

Present: Directors Casey, Donahue, Duffy, Martinelli, McAndrew, Oleski, Ruane and President Douaihy.

Absent: Director Sheridan.

Communications to the Board:

Attorney Minora announced executive sessions were held on Monday, April 27, 2015 and this evening, Monday, May 4, 2015 to discuss Personnel, Litigation and Real Estate.

Visiting Delegations:

Kara Seitzinger, taxpayer and parent of student with peanut allergy at St. Paul's addressed the board regarding the lack of school nurse at St. Paul's and the health and safety of all the children in the Scranton School District and the Diocese of Scranton.

Attorney Minora spoke of our required mandates and has been in contact with the Diocese of Scranton regarding this issue and our staffing levels are inside the state required minimum. Mr. Minora added that by law we're not required to provide anything other than height, weight, hearing and vision; we go above and beyond that even though we're not mandated by law.

Mr. Minora further added that he and Mr. Marichak checked surrounding districts and they discovered that the Scranton School District is providing more nursing services to private and catholic schools than any other surrounding school district; our staffing levels are exceptional and well within the state mandated levels.

President Douaihy asked Mr. Minora if he has done any research with regard to the law.

Attorney Minora indicated that he contacted Sweets, Katz, Stevens and Williams law firm which specializes in this type of law and they specifically told them that in October 2014 that the PA School Code as amended Section 14-1402 states each child of school age shall be given by methods established by the Advisory Health Board a vision test, hearing test, measurement of height and weight, etc., and we do provide that service and then some.

Director McAndrew said that he sympathizes with Mrs. Seitzinger and understands food allergens and cross contact and he knows that since 1997 the CDC says that there is a 50% increase in food allergens and allergies with children. Mr. McAndrew added that he doesn't know if we're doing enough, we are doing what we're supposed and that can be debated but he thinks with these hidden disabilities like allergies and diabetes he thinks we should come together and provide more services if we can.

President Douaihy asked how we would pay for that.

Director McAndrew said he isn't suggesting someone be hired but maybe look at some staffing and move some nursing people around to the schools and reassess what we have to do.

More discussion continued regarding nurse staffing in non public schools and Director Duffy understands the strain we're under, he has reached out to the Diocese and the Wright Center and we're just starting the process of them assisting us and he thinks we should call a Health & Safety Committee meeting to discuss the problem in its entirety.

Rosemary Boland, SFT President, spoke of the peanut allergies and state mandates and if Director Duffy calls a Health & Safety Committee meeting she hopes her office receives sufficient notice so nurses can attend.

Ms. Boland thanked Erin Keating and John Marichak for their work on the curriculum writing and mapping and added that the SFT will be awarding scholarships at Scranton and West High Schools and wished everyone a wonderful summer.

Report from PTA Representative:

Melinda Krokus commented on Mrs. Seitzingers issues, the Wright Center at Northeast Intermediate and the PTA presentation held there, commended the Wright Center and she is excited to hear about the curriculum.

Report from Student Representatives:

West Scranton High School students spoke on the following:

- Spirit Week
- Two dress down days raising \$600-\$700 each for Strike Out Cancer and Autism Awareness
- Annual Kane Physics Competition
- National Spanish Exams Results and the students received numerous bronze, silver and gold awards.
- West Scranton High School has received reaccreditation through the Middle States Association.
- Thanked Mrs. Karen Lotz, Choral Club Director and added that the Annual Spring Concert was a huge success and club members performed songs they performed in Disney as well as other Broadway classics.
- AP Testing began in AP Chemistry, AP Environmental, AP Calculus, AP English, AP Physics, AP Spanish, AP U.S. History, AP European History, AP Biology, and AP Government and Politics.
- Spring Band Concert will be held on Friday, May 15th.
- Marching Band will be performing in the Armed Forces Parade on Saturday, May 16th.
- The National Honor Society Program will take place on Wednesday, May 6th at 8pm.
- Tomorrow Leaders Today program will attend a graduation ceremony on May 21st.
- Invader Awards on May 21st.
- West Scranton High School Prom will take place May 22nd at Radisson Hotel.
- Senior Class trip to Hershey Park on May 26th.
- History Department will travel to Washington DC on May 28th-31st.

Scranton High School students reported on the following:

- Advanced Placement exams currently taking place as well as Keystone testing next week.
- Fundraiser for Mr. David Bieri, Principal at Sumner Elementary.
- Senior Awards Night will be held on May 13th.
- National Honor Society ceremony will take place May 20th.
- Senior Prom will be May 18th at the Hilton.
- Band and Orchestra performances to be held on May 22nd and May 29th respectively.
- Co-Op Brunch on May 21st.
- Science teacher Mr. Kays and students held a school wide tee-shirt fundraiser for prospective wind mill at Scranton High.
- Track team will compete in the Robert Spagna League Championship on Tuesday and will participate in track districts on May 11th and 12th.
- Singles and Doubles players of the Tennis team will compete in districts on May 7th and 14th.

Report from PSBA Representative

No Report

Solicitor's Report:

Attorney Minora spoke of recent assessment appeals and approximately 147 cases have been ruled in the district's favor.

Acting Superintendent's Report

No Report

President Douaihy now asked for a motion to accept the Consent Agenda.

Director Ruane made a motion, seconded by Director Oleski to accept the consent agenda and passed unanimously on roll call vote.

The Consent Agenda included the meeting minutes of April 6, 2015 and the following resolutions:

Athletics & Stadium Committee

10-A-1

It is the recommendation of the Athletic & Stadium Committee that the following resolution be approved:

WHEREAS, the Board of School Directors approves Scranton Prep to use Memorial Stadium to accommodate their football games, and

WHEREAS, all games will be scheduled to be played on Saturdays on September 12, September 19, October 1 (night game) October 17 and October 24, 2015 and arranged through the Scranton School District's Special Events Coordinator, and

WHEREAS, the Board agrees to rent Memorial Stadium at the rate of \$2500.00 per day for four (4) games for a total of \$10,000.00, and a nighttime rate of \$3,300.00 per game, and

NOW, THEREFORE, BE IT RESOLVED that the Board of School Directors agrees to rent Memorial Stadium to Scranton Prep as indicated in the terms and conditions listed above.

ALSO

Budget & Finance Committee

10-B-1

It is the recommendation of the Budget & Finance Committee that the following resolution be considered:

The list of bill payments in accordance with the bill payment approval policy by approved as per the attached:

May 4, 2015	\$483,088.00
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ALSO

10-B-2

It is the recommendation of the Budget & Finance Committee that the following resolution be considered:

The Exception Bill List as per the bill payment approval policy for the period ended May 4, 2015 be approved as per the attached.

Be it resolved that exception payments in the amount of \$2,888,172.81 have been paid in accordance with the approval for payment policy.

April 10, 2015	\$1,075,430.36
April 24, 2015	\$1,547,130.85
May 1, 2015	\$ 265,611.60

Be it resolved that payrolls amounting to \$6,622,420.71 have been paid in accordance with the approval for payment policy.

April 10, 2015	\$2,633,620.95
April 24, 2015	\$3,988,799.76

ALSO

10-B-3

The Budget & Finance Committee present the following resolution for your consideration:

BE IT RESOLVED that the **Delinquent Tax Report for the Month of March 2015** be accepted. A copy of the monthly detail is available for review in the Business Office.

Tax:	\$ 489,733.58
Penalty	\$ 77,301.90
TOTAL	\$ 567,035.48
Commission (5%)	\$ 28,352.21
NET TO DISTRICT	\$ 538,683.27

ALSO

10-B-4

It is the recommendation of the Budget & Finance Committee that the following be accepted:

Student Activity Funds Accounting for the period **January through March 2015** submitted by the Treasurers of South, Northeast, and West Scranton Intermediate Schools, Scranton and West Scranton High Schools and Whittier Annex, Robert Morris, Frances Willard, George Bancroft, William Prescott and Isaac Tripp Elementary Schools; and the Athletic Directors of Scranton and West Scranton High Schools.

ALSO

10-B-5

The Budget and Finance Committee presents the following resolution for your consideration:

Be it resolved that the Treasurer's Report for the month ending December 31, 2014 be accepted as follows:

Opening Balance	\$ 2,753,341.54
Monthly Revenue	\$20,702,447.71
Transfers and Refunds	<u>\$ 1,592,739.73</u>
 TOTAL AVAILABLE	 \$25,048,528.98
TOTAL DISBURSMENTS	<u>\$22,734,166.81</u>
 BALANCE IN GENERAL ACCOUNT	 \$ 2,314,362.17

ALSO

10-B-6

The Budget and Finance Committee presents the following resolution for your consideration:

Be it resolved that the Treasurer's Report for the month ending January 31, 2015 be accepted as follows:

Opening Balance	\$ 2,314,362.17
Monthly Revenue	\$ 3,858,587.91
Transfers and Refunds	<u>\$ 18,500,000.00</u>
 TOTAL AVAILABLE	 \$24,672,950.08
TOTAL DISBURSMENTS	<u>\$14,141,849.77</u>
 BALANCE IN GENERAL ACCOUNT	 \$10,531,100.31

ALSO

10-B-7

The Budget and Finance Committee presents the following resolution for your consideration:

Be it resolved that the Treasurer's Report for the month ending February 28, 2015 be accepted as follows:

Opening Balance	\$10,531,100.31
Monthly Revenue	\$ 9,750,258.76
Transfers and Refunds	<u>\$ 762.50</u>
 TOTAL AVAILABLE	 \$20,282,121.57
TOTAL DISBURSMENTS	<u>\$14,012,469.85</u>
 BALANCE IN GENERAL ACCOUNT	 \$ 6,269,651.72

ALSO

10-B-8

The Budget and Finance Committee hereby recommends the following Resolution;

WHEREAS the Lackawanna County Tax Claim Bureau has approved the Repository Sale of certain properties and the School District approves the following Repository Sales:

325-327 Prescott Ave.	Map No: 15709 040 062	Robert & Janet Fleuger	\$6,300.00
1121 Rear Stafford Ave.	Map No: 16712 050 004	Alan Mazzei	\$5,171.00
415-417 Alder St.	Map No: 15616 020 008	Connie Catapano	\$2,360.80
641 Beech St.	Map No: 156200 100 5801	MMSB Partners	\$1,940.00

ALSO

Education Committee

10-D-1

It is the recommendation of the Education Committee that the following Resolution be adopted:

WHEREAS, this Committee was duly authorized to conduct expulsion hearings in the matter of Expulsion No. 13, No. 14, No. 15, and No. 16 of 2015 and;

WHEREAS, the Committee after due notice to the students of the charges alleged and after affording the students the opportunity to challenge the same at time of informal hearings, as well as a full hearings;

DOES HEREBY RECOMMEND that the students be expelled as set forth in the report previously presented for your consideration.

THEREFORE, BE IT RESOLVED, the students identified in this resolution as Expulsion No. 13, No. 14, No. 15, and No. 16 of 2015 be expelled upon the terms and conditions as set forth in the report mentioned above.

ALSO

10-D-2

It is the recommendation of the Education Committee that the following resolution is approved:

WHEREAS, a request for approval (as attached) has been submitted to the Board of School Directors for West Scranton High School Art Club students be permitted a field trip to New York City on Saturday, May 9, 2015, and;

THEREFORE BE IT RESOLVED, the Scranton School Board hereby approves the request, as per the attached request.

ALSO

10-D-3

It is the recommendation of the Education Committee that the following resolution is approved:

WHEREAS, a request for approval (as attached) has been submitted to the Board of School Directors for West Scranton High School students be permitted a field trip to Boston, MA Tuesday, May 26, 2015 through Friday, May 29, 2015 and;

THEREFORE BE IT RESOLVED, the Scranton School Board hereby approves the request, as per the attached request.

ALSO

10-D-4

It is the recommendation of the Education Committee that the following resolution is approved:

WHEREAS, a request for approval (as attached) has been submitted to the Board of School Directors for Scranton High School students be permitted a field trip to Washington DC on Thursday, May 21, 2015 through Sunday, May 24, 2015 and;

WHEREAS, this has been an annual trip that students have been taking for several years, and;

THEREFORE BE IT RESOLVED, the Scranton School Board hereby approves the request, as per the attached request.

ALSO

10-I-1

It is the recommendation of the Policy Committee that the following resolution be considered for adoption:

The Scranton School District has been working with PSBA to update the school district policy manual.

PSBA has made recommended changes to the district's existing policies.

Now be it resolved that the Scranton School Board approves the recommended changes to Section 600 - Finances.

ALSO

Personnel Committee

SUPERINTENDENT'S REPORT NO. 1309

LEAVES OF ABSENCE

It is the recommendation of the Superintendent of Schools that the following be approved:

LEAVES OF ABSENCE

CERTIFIED:

- | | | |
|--------------------------|-----------------|------------------------|
| 1. <u>Rescigno, Lisa</u> | Grade 4 | <u>Personal Leave/</u> |
| 4/16/2015—6/18/2015 | Whittier School | <u>Without Pay</u> |

Date of Appointment—8/28/2006

Other Leaves:

1/21/2015—4/16/2014 Family Medical Leave/Without Pay

NONCERTIFIED:

- | | | |
|----------------------------|-----------|------------------------------|
| 1. <u>Ferguson, Nicole</u> | LPN/Clerk | <u>Family Medical Leave/</u> |
| 5/11/2015—6/19/2015 | Tripp | <u>Without Pay</u> |

Date of Appointment—5/8/2012

No other Leave of Absence

ALSO

Purchasing Committee

The Purchasing Committee presents the following resolution for your consideration:

Be it resolved that the contract for Master Clock/Fire Alarm be rewarded as follows:

Simplex Grinnell	Scranton, PA	\$38,838.00/year (3year contract)
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ALSO

Buildings and Grounds Committee

10-M-1

The Buildings and Grounds Committee presents the following resolution for your consideration:

BE IT RESOLVED, that the board authorize the Panel Upgrade for CenTraVac Chiller from Trane U.S., Inc., for Scranton High School at a cost of \$25,000.00. Breakdown of cost and scope of work including warranty information is included in the attachment.

ALSO

10-M-2

The Buildings and Grounds Committee presents the following resolution for your consideration:

BE IT RESOLVED, that the board authorize Mesko Glass to furnish and install a new gym door at Northeast Intermediate School at a cost of \$6,380.00. Breakdown of cost and scope of work are included in the attachment.

ALSO

10-M-3

The Buildings and Grounds Committee presents the following resolution for your consideration:

BE IT RESOLVED, that the board authorize Cosgrove's North End Plumbing to replace HVAC Motor at Scranton High school at a cost of \$6,349.73. Breakdown of cost included in the attachment.

ALSO

10-M-4

The Buildings and Grounds Committee presents the following resolution for your consideration:

BE IT RESOLVED, that the board authorize the Facilities and Grounds Office to gather quotes to replace the carpeting in the auditorium at Scranton High School.

ALSO

10-M-5

The Buildings and Grounds Committee presents the following resolution for your consideration:

BE IT RESOLVED, that the board authorize Peters Design Group to prepare specs and place out bid to replace asphalt in the playground / parking area at Sumner Elementary School.

ALSO

10-M-6

The Buildings and Grounds Committee presents the following resolution for your consideration:

BE IT RESOLVED, that the board authorize The Palumbo Group to prepare specs and place out to bid replacing the second floor auditorium doors at West Scranton High School.

President Douaihy now moved to NON Consent Agenda Items:

Labor Relations Committee

The following resolution was submitted by Director Ruane.

10-H-1

The Labor Relations Committee hereby recommends the following resolution for your consideration:

WHEREAS, the Board of Directors wishes to continue the 4 day summer work week program for the summer of 2015 in an effort to save energy costs across the districts school buildings, Memorial Stadium and the District Administration Building, and

WHEREAS, the Scranton School Board agrees to allow for an extended workday over four days from Monday through Thursday each week during the summer, commencing on Monday, June 22, 2015 through Thursday, August 20, 2015, and

WHEREAS, the workday for maintenance shall be from 6:00 a.m. to 4:00 p.m. Monday through Thursday and the administrative and clerical staff schedule shall be from 7:30 a.m. to 4:00 p.m. Monday through Thursday with a 30 minute lunch break each day, and

WHEREAS, employees who take a day off for vacation, sick or personal leave will be charged for one day off, however, employees who take any 4 days off in a row will be charged with 5 days off, and all absences are subject to the agreed upon conditions as per the attached, and

THEREFORE, BE IT RESOLVED, that the 4 day summer work week will officially go into effect on Monday, June 22, 2015, contingent upon the 1201 SEIU 32BJ Union approval by May 16, 2015.

The resolution was seconded by Director Casey and passed unanimously on roll call vote.

Personnel Committee

The following resolution was submitted by Director Ruane.

10-J-3

SUPERINTENDENT'S REPORT NO. 1311

ASSIGNMENTS/APPOINTMENTS

It is the recommendation of the Superintendent of Schools that the individuals as listed below be appointed to professional positions in the Scranton School District:

ASSIGNMENTS:

Substitute Teaching Assignments – It is recommended that the substitutes listed below be assigned to the positions indicated at the established rate:

- | | | |
|---------------------------|----------------------------------|--|
| 1. <u>Bryan, Maggie</u> | Grade 2
Tripp #49 School | Long term Substitute
from 3/2/15 until
further notice. |
| 2. <u>Colger, Steven</u> | Special Education
Whittier #2 | Long term Substitute
from 4/17/15 to 6/19/15. |
| 3. <u>Cruise, Melissa</u> | Special Education
Adams #4 | Long term Substitute
from 3/3/15 until
further notice. |
| 4. <u>Doherty, Tracy</u> | Special Education
Monticello | Long term Substitute
from 4/16/15 to 6/19/15. |
| 5. <u>Gelb, Robert</u> | Special Education
Sumner #18 | Long term Substitute
from 3/9/15 until
further notice. |

6.	<u>Kelly, Samantha</u>	Grade 2 Tripp #49	Long term Substitute from 3/18/15 until further notice.
7.	<u>Kulasinsky, Walther</u>	Special Education Whittier #2	Long term Substitute from 2/23/15 until further notice.
8.	<u>Mueller, Kendra</u>	FACS Scranton High School	Long term Substitute from 3/16/15 until further notice.
9.	<u>Piazza, James</u>	Special Education Scranton High School	Long term Substitute from 3/16/15 until further notice.
10.	<u>Portanova, Frank</u>	Physical Education Scranton High School	Long Term Substitute from 3/2/15 until further notice.
11.	<u>Sebastinelli, Elda</u>	ESL Bancroft #34	Long Term Substitute from 3/25/15 until 6/19/15.

The resolution was seconded by Director Oleski and passed unanimously on roll call vote.

ALSO

The following resolution was submitted by Director Ruane.

10-J-4

PERMISSION TO ATTEND MEETINGS

1. Jeffrey Brazil OSHA Training
Rutgers University
COST: \$1,820.00
DATES: 4/13-30, 2015
LAST CONFERENCE ATTENDED AT DISTRICT EXPENSE: March 2015
2. Jeffrey Brazil OSHA Training
Rutgers University
COST: \$1,115.00
DATES: May 7 – June 18, 2015
LAST CONFERENCE ATTENDED AT DISTRICT EXPENSE: March 2015
3. Joseph Brazil Streaming Media 2015 Conference
New York, NY
COST: \$2,165.00
DATES: May 11-13, 2015
LAST CONFERENCE ATTENDED AT DISTRICT EXPENSE: N/A

4. Bridget Yerke PMEA All-State Festival
 Hershey, PA
COST: \$1,800.00
DATES: March 25-28, 2015
LAST CONFERENCE ATTENDED AT DISTRICT EXPENSE: March 2015
5. Vincent Wojnar AP Summer Institute
 Cabrini College, Radnor, PA
COST: \$430.00
DATES: June 22-25, 2015
LAST CONFERENCE ATTENDED AT DISTRICT EXPENSE: June 2014
6. Donna Zaleski Access PA Training
 Ramada Inn, Clarks Summit, PA
COST: \$90.00
DATES: April 20, 2015
LAST CONFERENCE ATTENDED AT DISTRICT EXPENSE: March 2015

Special Education Committee

The following resolution was submitted by Director Oleski.

10-N-1

The Special Education Committee hereby recommends the following resolution for your Consideration;

WHEREAS, the School District of the City of Scranton is subject of administration proceedings and civil suits, wherein the appropriateness of the student's special education program has been challenged or suits have been filed in ODR No. ER/16127-14-15/KE, and;

WHEREAS, the parties have reached a settlement agreement; in this matter upon the terms and conditions previously provided for your consideration;

THEREFORE BE IT RESOLVED, that the settlement as indicated above, be approved upon the terms and conditions as described, and the Superintendent or Directors of Special Education are hereby authorized to execute any and all documents necessary to consummate the matter.

The resolution was seconded by Director Ruane and passed unanimously on roll call vote.

There being no further business a motion to adjourn was made by Director Oleski, seconded by Director Ruane and the meeting adjourned at 7:39pm.

By: _____
Secretary