

## SCRANTON, PENNSYLVANIA

The Scranton School Board of Directors held a regular Board Meeting on Monday, October 3, 2016 at 7:00pm prevailing time in the auditorium of South Scranton Intermediate School, 355 Maple St., Scranton, PA 18505.

President Sheridan called the meeting to order at 7:35pm with a Pledge of Allegiance to the Flag.

Roll Call: By the Secretary

Present: Directors Casey, Duffy, Lesh, McAndrew, Oleski, Schuster, Timlin and Sheridan.

Absent: Director Douaihy.

### Solicitor's Report:

Attorney Minora announced executive sessions were held on Monday, September 26, 2016 and this evening October 3, 2016 to discuss Personnel, Litigation and Real Estate.

### Superintendent's Report:

In recognition of National Principals Appreciation during the month of October Dr. Alexis Kirijan thanked all principals for everything they do every day for our students.

Dr. Kirijan also announced that the 2020 Comprehensive Plan will be posted on the website by Friday, October 7th for review over the next 30 days and a hard copy is available in the office of Ms. Erin Keating, Chief of Leadership and Development. The Review Committee, which is comprised of administrators, teachers, parents and community members, will provide feedback.

### Public Comment:

No one signed in to speak.

A motion to accept the meeting minutes of August 29, 2016 and September 13, 2016 was made by Director Casey, seconded by Director Oleski and the approval of the minutes passed unanimously on roll call vote.

Director Schuster confirmed with the Board Secretary that the additions he requested were made to the September 13, 2016 minutes.

### BUDGET & FINANCE

The following was submitted by Director Lesh.

B-1

It is the recommendation of the Budget and Finance Committee that the following resolution is approved:

The list of bill payments in accordance with the bill payment approval policy be approved as per the attached.

October 3, 2016	\$345,431.50
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The resolution was seconded by Director Oleski and passed with seven (7) affirmative and one (1) abstention. Director Casey abstained due to relationship of his father with a vendor.

ALSO

The following was submitted by Director Lesh.

B-2

It is the recommendation of the Budget and Finance Committee that the following resolution is approved:

The Exception Bill List as per the bill payment approval policy for the period ended October 3, 2016 be approved as per the attached.

Be it resolved that exception payments in the amount of \$1,804,489.07 have been paid in accordance with the approval payment policy.

September 23, 2016	\$ 224,390.04
September 30, 2016	\$1,580,099.03

Be it resolved that payrolls amounting to \$2,606,643.60 have been paid in accordance with the approval for payment policy.

September 23, 2016	\$2,606,643.60
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The resolution was seconded by Director Oleski and passed with seven (7) affirmative and one (1) abstention. Director Casey abstained due to relationship of his father with a vendor.

ALSO

The following was submitted by Director Lesh.

B-3

The Budget and Finance Committee presents the following resolution for your consideration:

Be it resolved that the Delinquent Tax Report for the month of August, 2016 be accepted. A copy of the monthly detail is available for review in the Business Office.

Tax	\$687,903.87
Penalty	\$ 48,642.24
Interest	<u>\$ 54,678.95</u>
TOTAL	\$791,225.06
Commission	<u>\$(39,561.93)</u>
NET TO DISTRICT	\$751,663.13

The resolution was seconded by Director Oleski and passed unanimously on roll call vote.

ALSO

The following was submitted by Director Lesh.

B-4

It is the recommendation of the Budget and Finance Committee that the following is approved:

WHEREAS, the Tax Collector for the City of Scranton Single Tax Office has requested approval of the appointment of Gary Propersi to serve as Deputy Tax Collector for the Single Tax Office; and

WHEREAS, by State Law a Tax Collector can, with the approval of the Municipality for which he was elected, appoint an individual as a Deputy Tax Collector; and

WHEREAS, the Deputy Tax Collector will receive no compensation for this position, in the form of income, benefits or pension benefits, either directly or indirectly; and

WHEREAS, at a meeting held on May 23, 2016 the Board of County Commissioners of Lackawanna County adopted a resolution approving this appointment for the Single Tax Office and the City of Scranton has approved the appointment by resolution on June 9, 2016; and

THEREFORE BE IT RESOLVED, that the Scranton School Board of Directors of the City of Scranton hereby approves the appointment of Gary Propersi as Deputy Tax Collector for the Single Tax Office.

The resolution was seconded by Director Oleski and passed unanimously on roll call vote.

ALSO

The following resolution was submitted by Director Lesh.

B-5

It is the recommendation of the Budget & Finance Committee that the following resolution be approved:

WHEREAS, the School District of the City of Scranton has recently been approached regarding the approval of the "Local Economic Revitalization Tax Assistance Act"(LERTA) for the former Scranton Lace Works Project; and

THEREFORE, BE IT RESOLVED, that the School District of the City of Scranton does hereby approve the use of the above referenced property for use as a LERTA site in accordance with the laws of the Commonwealth and subject to approval of the City of Scranton and County of Lackawanna.

The resolution was seconded by Director Oleski and passed unanimously on roll call vote.

ALSO

The following resolution was submitted by Director Lesh.

B-6

It is the recommendation of the Superintendent and the Budget & Finance Committee that the following is considered:

BE IT RESOLVED, the Scranton School Board of Directors approves the Addendum to the Lease for the Electric City Academy with Dickson Ave. LLC, dated April 5, 2016 be approved as per the attached.

The resolution was seconded by Director Oleski and passed unanimously on roll call vote.

ON THE QUESTION:

Director McAndrew asked if the elevator is now functional at Electric City Academy. Dr. Kirijan confirmed that it is.

#### Education Committee

The following resolution was submitted by Director Casey.

The Education Committee requests board approval of staff attendance to conferences and meetings for professional development relevant to their specific duties and responsibilities as per the attached.

Board approval is contingent upon the required approval of all supervisors, principals or administration.

NAME	CONFERENCE/MEETING	LOCATION	COST	DATES
Alexis T. Kirijan	Data Driven Instructional Leadership	LIU18 & NEIU 19	175.00	9/22,10/20,11/16/16
Regina Wozniak	AP Workshop - Calculus AB/BC	Lancaster PA	624.04	10/24/2016
Rosemary Phillips	The Neuro Psychology of Reading	University of Scranton	50.00	10/18/2016
Heidi Midura	Dibels Math Essential Training	NEIU	15.00	9/23/2016
Teresa Purawki	Dibels Math Essential Training	NEIU	15.00	9/23/2016

Brenda Holzman	Grandparents Raising Grandchildren	Wilkes Barre PA	45.80	10/14/2016
Margaret Newcomb	Grandparents Raising Grandchildren	Wilkes Barre PA	35.00	10/14/2016
Angela Brigido	Collins Writing	NEIU 19	100.00	10/6/2016
Millie McLane	The Neuro Psychology of Reading	University of Scranton	50.00	10/18/2016
Michelle Murphy	The Neuro Psychology of Reading	University of Scranton	50.00	10/18/2016
Kelly Barrett	Collins Writing	NEIU 19	100.00	10/6/2016
Katie Raymer	Dibels Math Training	NEIU 19	15.00	9/23/2016
Patricia Hein	The Neuro Psychology of Reading	U of S	50.00	10/18/2016
Allison Murray	The Neuro Psychology of Reading	U of S	50.00	10/18/2016
Lisa Goodwin	The Neuro Psychology of Reading	U of S	50.00	10/18/2016
Michele Sickle	The Neuro Psychology of Reading	U of S	50.00	10/18/2016
Kim Mecca	SAP Training	NEIU 19	307.32	11/7/16-11/9/16
Angela Krieger	John Collins Writing	NEIU 19	211.60	10/6/2016
Pamela Krupski	The Neuro Psychology of Reading	U of S	50.00	10/18/2016
Kimberly Tesluk	The Neuro Psychology of Reading	U of S	50.00	10/18/2016
Tara McGurrin	Dibels Math Essential Training	NEIU 19	15.00	9/23/2016
Joann Ossont	Chemical Management Training	NEIU 19	90.00	10/26/2016
Dave Genovese	Renew: Facilitator Training	Pattan Harrisburg	334.80	9/20,9/21,11/17/16
Cathy Muldoon	Access PA	Scranton PA	90.00	10/5/2016

The resolution was seconded by Director Oleski and passed unanimously on roll call vote.

ALSO

The following was submitted by Director Casey.

D-2

It is the recommendation of the Superintendent and the Education Committee that the following resolution be approved:

WHEREAS, The goal of the Scranton School District faculty and staff is to prepare students as thoroughly as possible for their next step in life, whether that step is admission to college, immediate entrance into the job market, career and college readiness, military or another path, and

WHEREAS, in order to support this decision making process, the Scranton School District Administration and faculty have assembled information including a description of each course within our secondary program, and

WHEREAS, The development of the 2016-17 Course Catalog for the Scranton School District will enable the administration and staff to better communicate with parents, students, and the whole community, and the Course Catalog has been developed to assist students in making educated decisions concerning programs and course choices during their secondary years,

NOW, THEREFORE BE IT RESOLVED that the Scranton School Board of Education hereby approve the 2016-17 Course Catalog for use in Scranton School District Secondary Schools. Upon Board approval the 2016-17 Course Catalog will be distributed to Principals, Guidance Departments and posted on the Scranton School District Website.

The resolution was seconded by Director Oleski and passed unanimously on roll call vote.

ALSO

The following was submitted by Director Casey.

D-3

It is the recommendation of the Superintendent and the Education Committee that the following resolution be approved:

WHEREAS, The Board of Education approved the 2016-2017 school calendar, and

WHEREAS, a change in the instructional calendar requires the Superintendent to notify the Board to request approval of the change, and

WHEREAS, the Superintendent requests the Board to approve a half day of school on December 23, 2016 for teachers and students, and

WHEREAS, the half day will be in exchange for teacher training on PA ETEP technology, which will enable principals and teachers to more effectively engage in the evaluations in accordance with the Danielson Model, and

WHEREAS, the calendar mistakenly reflects a work day on Wednesday, November 23, 2016 for 261's, and that day should be reflected as a non work day, the Superintendent requests that the Board approve a change in the calendar to reflect November 23, 2016 as a non work day,

NOW, THEREFORE BE IT RESOLVED that the Scranton School Board of Education hereby approve the Superintendent's request for a calendar change. Upon Board approval, the Superintendent will communicate the calendar change to all.

The resolution was seconded by Director Oleski and passed unanimously on roll call vote.

ALSO

The following resolution was submitted by Director Casey.

D-4

It is the recommendation of the Superintendent and the Education Committee that the following resolution be approved:

WHEREAS, the Scranton School District strives to provide students with an exemplary and contemporary education experience, and

WHEREAS, the Scranton School District acknowledges that both a blended-learning and cyber educational platform are necessary elements of modern-day education;

THEREFORE BE IT RESOLVED that the Board of Directors supports the implementation and adoption of Apex Learning as the cyber and blended-learning platform for the district. Upon Board approval, the adoption of Apex Learning will be for a model using Scranton School District teachers to facilitate the online platform.

The resolution was seconded by Director Oleski and passed unanimously on roll call vote.

ALSO

The following resolution was submitted by Director Casey.

D-5

It is the recommendation of the Superintendent and the Education Committee that the following resolution be approved:

WHEREAS, The Scranton School District currently offers the Preliminary SAT / National Merit Scholarship Qualifying Test (PSAT / NMSQT) to all 10<sup>th</sup> grade students free of charge, and

WHEREAS, the PSAT is used not only as a preparation for the SAT taken senior year and widely used as a major criterion for college admissions, but also to qualify for the National Merit Scholarship Competition, and

WHEREAS, in the course of our periodic review of programming it has been determined that it may be more beneficial to students to offer the PSAT during the 11<sup>th</sup> grade year as 11<sup>th</sup> grade students will have completed the necessary high school work to improve their performance on the PSAT, and

WHEREAS, we expect this change will provide students with a better predictor of success on the SAT and be more competitive in the National Merit Scholarship Competition,

NOW, THEREFORE BE IT RESOLVED that the Scranton School Board of Education hereby approve the change in administration of the PSAT / NMSQT exam from grade 10 to grade 11. Upon Board approval, the PSAT / NMSQT exam will be administered October 19, 2016 at both Scranton and West Scranton High Schools. The examination will remain free of charge to all grade 11 students. PSAT's will be administered to any interested grade 10 student for a fee of \$15.00.

The resolution was seconded by Director Oleski and passed unanimously on roll call vote.

## Personnel Committee

The following was submitted by Director Duffy.

J-1

It is the recommendation of the Personnel Committee that the attached list of Appointments, Assignments, Resignations, Leaves of Absences and Professional Contracts is approved.

Appointments are effective upon receipt of proper criminal records, immigration and medical and child abuse reports.

Salaries are in accordance with the Collective Bargaining Agreements.

### **A. RECOMMENDATIONS FOR APPOINTMENTS - PROFESSIONAL**

	<u>NAME</u>	<u>POSITION</u>	<u>LOCATION/GRADE</u>	<u>EFFECTIVE DATE</u>	<u>SALARY</u>
1	Bridget Kapmeyer	Teacher	Armstrong Elementary/5th Grade	TBD	CBA
2	Thomas Hirschler	.6 Teacher	Scranton High School/Health & Phys. Ed.	TBD	CBA
3	Nyssa Cohawitz	Licensed Social Worker - OSHS Grant Multi-Handicap/Multi-Disability	Adams Elementary School	10/11/2016	\$46,000.00
4	Jessica Costantino	Teacher	Electric City Academy	TBD	CBA

### **B. RECOMMENDATIONS FOR APPOINTMENTS - NON CERTIFIED**

	<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>	<u>SALARY</u>
1	Rob Noone	Media Support Specialist	Administration Office	TBD	\$35,000.00
	George M.				
2	Novajosky	Behavior Technician	Electric City Academy	TBD	\$25,000.00
3	Robert Schulte	Behavior Technician	Electric City Academy	TBD	\$25,000.00
4	Pam Esposito	Paraprofessional	Adams Elementary/PreK	9/1/2016	CBA
5	Lisa DeRobertis	Paraprofessional	Electric City Academy	TBD	CBA
6	Karen Brazil	LPN-School Nurse	Itinerant	TBD	CBA
7	Sherri Bouselli	LPN-School Nurse	Itinerant	TBD	CBA
8	Cathy Genett	LPN-School Nurse	Itinerant	TBD	CBA

### **C. RECOMMENDATIONS FOR APPOINTMENTS - COACHING**

	<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
1	James Williams	Head Freshman Football Coach	West Scranton High School	8/15/2016
2	Meade Beebe	Assistant Freshman Football Coach	West Scranton High School	8/15/2016



3	Wilson Toruno	Head Soccer Coach	West Scranton High School	8/15/2016
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**D. RESIGNATIONS - PROFESSIONAL**

	<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
1	Nicole Ferguson	School Nurse/RN	Itinerant	9/23/2016
2	William Wright	Teacher/5th Grade	Armstrong	9/16/2016

**E. RESIGNATIONS - COACHING**

	<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
1	Santo Zanghi	Freshman Boys Basketball Coach	Scranton High School	9/21/2016
2	Santo Zanghi	Assistant Varsity Baseball Coach	Scranton High School	9/21/2016
3	James Cicchillo	Assistant Freshman Football Coach	South Scranton Intermediate School	9/28/2016

**F. RESCIND - September 13, 2016 Meeting**

**Appointments:**

	<u>NAME</u>	<u>POSITION</u>	<u>LOCATION</u>
1	Lisa Wanick	Behavior Technician	Electric City Academy
2	George M. Novajosky	Paraprofessional	Northeast Intermediate

The resolution was seconded by Director Oleski and passed unanimously on roll call vote.

Buildings & Grounds Committee

The following resolution was submitted by Director Lesh.

M-1

The Buildings and Grounds Committee presents the following resolution for your consideration:

BE IT RESOLVED that the Buildings and Grounds Committee requests permission to authorize The Peters Design Group Design Group to prepare all necessary documents and specifications for Bus Turn-Around Project at Isaac Tripp Elementary.

The resolution was seconded by Director Timlin and passed unanimously on roll call vote.

ON THE QUESTION:

Mr. Jeff Brazil indicated that this also includes the catch basin project at Scranton High School.

ALSO

The following resolution was submitted by Director Lesh.

M-2

The Buildings and Grounds Committee presents the following resolution for your consideration:

BE IT RESOLVED that the Buildings and Grounds Committee requests permission to authorize Palumbo to investigate a solution to the flooding at Robert Morris Elementary School.

Director Lesh made a motion for a friendly amendment to include the district's engineer Peters Design Group to this project.

The motion for a friendly amendment was seconded by Director Oleski and passed unanimously on roll call vote.

Director Lesh submitted the following motion:

BE IT RESOLVED that the Buildings and Grounds Committee requests permission to authorize Palumbo and Peters Design Group to investigate a solution to the flooding at Robert Morris Elementary School.

The resolution was seconded by Director Timlin and passed unanimously on roll call vote.

ALSO

The following was submitted by Director Lesh.

M-3

The Buildings and Grounds Committee presents the following resolution for your consideration:

BE IT RESOLVED that the Buildings and Grounds Committee requests permission to authorize Palumbo to prepare all necessary documents and specifications for West Scranton Intermediate Flooring Project.

The resolution was seconded by Director Timlin and passed unanimously on roll call vote.

ALSO

The following was submitted by Director Lesh.

M-4

The Buildings and Grounds Committee presents the following resolution for your consideration:

BE IT RESOLVED, that the board authorize the proposal from Triguard Security Systems, for a Security and Fob system at a cost of \$20,469.00 for the Electric City Academy. Breakdown of cost and scope of work information is included in the attachment.

The resolution was seconded by Director Timlin and passed unanimously on roll call vote.

Special Education Committee

The following was submitted by Director Oleski.

N-1

The Special Education Committee hereby recommends the following resolution for your Consideration;

WHEREAS, the School District of the City of Scranton is subject of administration proceedings and civil suits, wherein the appropriateness of the student's special education program has been challenged or suits have been filed in the matter of 2015/2016AO; and

WHEREAS, the parties have reached a settlement agreement; in this matter upon the terms and conditions previously provided for your consideration; and

THEREFORE BE IT RESOLVED, that the settlement as indicated above, be approved upon the terms and conditions as described, and the Superintendent or Directors of Special Education are hereby authorized to execute any and all documents necessary to consummate the matters.

The resolution was seconded by Director Lesh and passed unanimously on roll call vote.

Transportation Committee

The following was submitted by Director Lesh.

The Transportation Committee submits the following resolution for the approval of Transportation for the 2016-2017 school year:

CONTRACTOR & ADDRESS	AMOUNT	ANNUAL COST 180 PUPIL DAYS
Monica Lee 1514 Prospect Ave. Scranton, PA 18505	.56 per mile	\$ 928.80
Kathryn Paone 33 S. Van Buren Ave. Scranton, PA	.56 per mile	\$ 3,031.20

The resolution was seconded by Director Oleski and passed unanimously on roll call vote.

NEW BUSINESS:

Director Duffy congratulated West Scranton Invaders for their Bell Game win and also congratulated Missy McTiernan as she was recently inducted to the NEPA Sports Hall of Fame Class of 2016.

Director Casey inquired if there have been safety presentations by the Scranton Police Department at the new Electric City Academy and asked for monthly updates for all the schools.

Mr. Jeff Brazil and Dr. Kirijan confirmed that there will be safety presentations at school and different strategies for different issues will be presented.

Director Lesh commended the painters and maintenance for the upkeep of the auditorium of South Intermediate.

PRESIDENT'S REPORT:

Mr. Sheridan thanked Mr. Gilroy for hosting the board meeting this evening at South Intermediate, reminisced of his time at South and also commended the maintenance team at South.

There being no further business a motion to adjourn was made by Director Casey, seconded by Director Timlin and the meeting adjourned at 8:03PM.

By: \_\_\_\_\_  
Secretary