

October 7, 2019

SCRANTON, PENNSYLVANIA

The Scranton School Board of Directors held a regular board meeting on Monday, October 7, 2019 at 7:00pm prevailing time in the auditorium of Scranton High School, 63 Munchak Way, Scranton, PA.

President Dixon called the meeting to order at 7:25PM with a Pledge of Allegiance to the Flag.

Roll Call: By the Secretary.

Present: Directors Borthwick, Gilmartin, Lesh, McAndrew, Norton, Popil, Schuster
President Dixon.

Absent: Director Duffy.

Communications to the Board

Secretary Virginia Orr announced that executive sessions were held on Monday, September 30, 2019 and this evening October 7, 2019 to discuss negotiations, personnel, staffing and litigation.

Solicitor's Report

No Report

Acting Assistant Superintendent's Report

Mrs. Melissa McTiernan spoke about the recent threats that have been made to some of our schools and wanted everyone to know that they are working with Scranton Police Department and that all threats are taken seriously, the investigations are ongoing, the safety of our students, faculty and staff is the number one priority and if and when they catch whose responsible for these violent acts they will be prosecuted to the fullest extent of the law.

PSBA Report

Director Gilmartin announced there will be a resolution to elect PSBA Officers and introduced Mr. Michael Coleman, Principal, Robert Morris to speak about the great things happening at Robert Morris and upcoming events.

Public Comment

Michelle Petraitis, resident and parent, expressed concern of the evacuation process with the recent bomb threats at Scranton High School. Mrs. Petraitis said her daughter has anxiety issues and was fearful to stay in school that day. Mrs. Petraitis picked up her daughter from school and highly regarded the attendance clerk for keeping her composure during the chaos of students leaving early. Mrs. Petraitis recommends that someone from

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authority in an event such as this to be able to assure students of their safety upon their return to the school.

Gerard Hetman, Lackawanna County Community Relations, updated the board on past, current and future events in Lackawanna County.

Holly Meade, Northeast Intermediate teacher, spoke of the lack of library clerks and the limited access students have to check out books.

Rosemary Boland, urged the board to not renew the contract with Kelly Services; the agency is not doing their job and noted the 35 periods that had to be covered by teachers because of the lack of substitutes.

Mrs. Melissa McTiernan informed the board that the contract with Kelly Services has already been approved and that this proposal on the agenda this evening is for the addition of the paraprofessionals.

Ro Hume, resident and board candidate, suggested a separate one-text system for the students so they could be informed in a timely fashion, they could be reassured, maybe avoid panic and give them more information and control the messages.

President Dixon now asked for a motion to accept the meeting minutes of August 7, 2019, August 15, 2019 and September 3, 2019. Director Popil made a motion, seconded by Director Borthwick and the meeting minutes were approved unanimously on roll call.

President Dixon now asked for a motion to accept the Consent Agenda.

Director Schuster requested that B-1 be pulled from the Consent Agenda.

B-1 Bill List was pulled from the Consent Agenda.

Prior to roll call, Director Gilmartin recalled asking that a column is added to the Permission to Attend meetings resolution explaining the sponsoring entity.

A motion to accept the Consent Agenda was made by Director Popil, seconded by Director Borthwick and the Consent Agenda passed unanimously on roll call.

The Consent Agenda included the following:

B-2

It is the recommendation of the Acting Assistant Superintendent and the Budget and Finance Committee that the following resolution be considered:

The Exception Bill List as per the bill payment approval policy for the period Ended October 7, 2019 be approved as per the attached:

Be it resolved that exception payments in the amount of \$3,678,261.77 have been paid in accordance with the approval payment policy.

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September 6, 2019	\$668,268.19
September 20, 2019	\$575,915.62
October 4, 2019	\$2,434,077.96

Be it resolved that payrolls amounting to \$7,391,753.97 paid in accordance with the approval for payment policy.

September 6, 2019	\$2,434,186.48
September 20, 2019	\$2,425,957.14
October 4, 2019	\$2,531,610.35

[..\Resolutions\B-2 Bill List 10.7.19.pdf](#)

ALSO

B-3

The Acting Assistant Superintendent of Schools and the Budget and Finance Committee present the following resolution for your consideration:

Be it resolved that the Delinquent Tax Report for the month of August, 2019 be accepted. A copy of the monthly detail is available for review in the Business Office.

Tax	\$226,146.97
Penalty	\$ 23,086.94
Interest	<u>\$ 33,038.24</u>
TOTAL	\$282,272.15
Commission	<u>\$(14,113.70)</u>
NET TO DISTRICT	\$268,158.45

ALSO

B-4

It is the recommendation of the Superintendent and the Budget and Finance Committee that the following resolution be approved:

WHEREAS, In accordance with the Real Estate Tax Law any property not sold at Judicial Sale shall be listed in a Repository of Unsold Properties. The following properties have been sold and will be returned to a tax paying status with the Tax Claim Bureau:

Rashida Lovely	Rear Washington Ave.	Map No. 15657-020-001	\$1,416.25
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THEREFORE BE IT RESOLVED, that the School District of the City of Scranton does hereby approve the above referenced properties for a repository sale pursuant to the real estate tax sale law and section 627 of said act. This resolution is subject to the approval of other taxing bodies.

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ALSO

B-5

The Acting Superintendent and the Budget and Finance Committee present the following resolution for your consideration:

Be it resolved that the Treasurer's Report for the period ending May, 2019 be accepted as follows:

Opening Balance	\$15,424,410.10
Monthly Revenue	\$36,891,385.49
Transfers and Refunds	\$39,088,910.20
 Total Available	 \$91,404,705.79
Total Disbursements	\$48,184,468.88
 Balance in General Account	 \$43,220,236.91

Be it resolved that the Treasurer's Report for the period ending July, 2019 be accepted as follows:

Opening Balance	\$32,390,108.31
Monthly Revenue	\$ 4,996,944.73
Transfers and Refunds	\$15,372,116.39
 Total Available	 \$52,759,169.43
Total Disbursements	\$25,714,624.15
 Balance in General Account	 \$27,044,545.28

Be it resolved that the Treasurer's Report for the period ending August 2019 be accepted as follows:

Opening Balance	\$27,044,545.28
Monthly Revenue	\$ 3,352,000.94
Transfers and Refunds	\$ 6,421,928.73
 Total Available	 \$36,818,474.95
Total Disbursements	\$14,029,786.66
 Balance in General Account	 \$22,788,688.29

ALSO

B-6

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The Acting Assistant Superintendent and the Budget and Finance Committee present the following resolution for your consideration:

Whereas, the Public School Code of 1949, as amended allows for a budget transfer from one classification of expenditures to another by the Board of Directors in the last nine (9) months of the fiscal year if it is apparent that necessary surplus funds do exist in another appropriation; and

And Whereas, the Scranton School District adopted Board Policy 612 has established the guidelines for reporting such necessary budget transfers to the Board of Directors; and

Therefore be it resolved that the proposed budget transfers are approved as per the attached.

ALSO

D-1

The Acting Assistant Superintendent and the Education Committee requests board approval of staff attendance to the following conferences and meetings for professional development relevant to their specific duties and responsibilities.

NAME	CONFERENCE/MEETING	LOCATION	COST	DATES	Substitute Required	Grant Funded
Maggie Newcomb	CWDS Training	Harrisburg,	\$140.36	8/6/2019		Yes
Lynn King	Kilpatrick Training	Scranton, PA	\$95.00	6/27/2019		
Lenore Boyle	Kilpatrick Training	Scranton, PA	\$95.00	6/27/2019		
Maura Foley	Kilpatrick Training	Scranton, PA	\$95.00	6/27/2019		
Patricia Hein	Kilpatrick Training	Scranton, PA	\$95.00	6/27/2019		
Brian	Hybrid Training	Archbald, PA	\$0.00	10/9 -10/2019	Yes	
Amy Beebe	Kilpatrick Training	Scranton, PA	\$95.00	6/27/2019		Yes
Margaret Bartlebaugh	Working with English Learners	Scranton, PA	\$0.00	10/4/2019	Yes	Yes
Leanne Butka	Working with English	Scranton, PA	\$0.00	10/4/2019	Yes	Yes
Josephine Butka	Working with English	Scranton, PA	\$0.00	10/4/2019	Yes	Yes
Stacey Carroll	Kilpatrick Training	Scranton, PA	\$95.00	6/27/2019		Yes
Cyndi Caravelli	Art Curriculum Committee	Scranton, PA	\$0.00	10/28/2019	Yes	Yes
Michele Clifford	Paving the Way to Educational Success	Pocono Township,	\$104.24	10/16/2019		
Suzanne Furey	Working with English	Scranton, PA	\$0.00	10/4/2019	Yes	Yes
Andrea Grotzinger	Working with English	Scranton, PA	\$0.00	10/4/2019	Yes	Yes
Lisa Gilroy	Working with English	Scranton, PA	\$0.00	10/4/2019	Yes	Yes
Kimberly Gnall	Curriculum Writing	Scranton, PA	\$0.00	10/21/2019	Yes	Yes
Allison Gorczyk	Working with English	Scranton, PA	\$0.00	10/4/2019	Yes	Yes
Ryan Hnat	K-5 Art Curriculum	Scranton, PA	\$0.00	10/28/2019	Yes	Yes

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Amanda Hopkins	Computer Science Bootcamp	Archbald, PA	\$0.00	10/11 & 10/18/2019	Yes	Yes
Rachel Harshbarger	Working with English Learners	Scranton, PA	\$0.00	10/4/2019	Yes	Yes
Rachel Harshbarger	PA-SERG Hurricane Response	Wilkes-Barre, PA	\$18.56	10/2 & 10/3/2019	Yes	Yes
Margaret Holmes	Working with English	Scranton, PA	\$0.00	10/4/2019	Yes	Yes
Megan Judge	Working with English	Scranton, PA	\$0.00	10/4/2019	Yes	Yes
Lisa Jennings	Working with English	Scranton, PA	\$0.00	10/4/2019	Yes	Yes
Laura Kerrigan	Working with English	Scranton, PA	\$0.00	10/4/2019	Yes	Yes
Francine Kevra	Working with English	Scranton, PA	\$0.00	10/4/2019	Yes	Yes
Katherine LaCoe	Horses Healing Children/ Marley's Mission	Clarks Summit, PA	\$0.00	10/16/2019	Yes	Yes
Joyce Meloin	Working with English	Scranton, PA	\$0.00	10/4/2019	Yes	Yes
Kathleen McCarthy	Working with English	Scranton, PA	\$0.00	10/4/2019	Yes	Yes
Bridget McAndrew	Working with English	Scranton, PA	\$0.00	10/4/2019	Yes	yes
Amanda Montoro	Hybrid Learning Pilot	Archbald, PA	\$0.00	10/10 - 11/ 2019	Yes	Yes
Annette	K-5 Art Curriculum	Scranton, PA	\$0.00	10/28/2019	yes	Yes
Marla McGlynn	Working with English	Scranton, PA	\$0.00	10/4/2019	Yes	Yes
Kristen Shandra	Working with English	Scranton, PA	\$0.00	10/4/2019	Yes	Yes
Stefanie Saunders	Working with English	Scranton, PA	\$0.00	10/4/2019	Yes	Yes
Kristen Novak	Working with English	Scranton, PA	\$0.00	10/4/2019	Yes	Yes
Simone Santarsiero	Hybrid Training	Archbald, PA	\$0.00	10/9-10/2019	Yes	
Amy Sekol	Curriculum Writing	Scranton, PA	\$0.00	10/21/2019	Yes	Yes
Lisa Swartz	Paving the Way to Educational Success	Pocono Township,	\$104.24	10/16-17/2019		
Kelly Tigue	Working with English	Scranton, PA	\$0.00	10/4/2019	Yes	Yes
Sharon Volpe	Hybrid Learning Pilot	Archbald, PA	\$0.00	10/9-10/2019	Yes	
Jennelle Wasilchak	School Mindfulness and	Archbald, PA	\$100.00	10/30/2019	Yes	
Tim Wolff	Improving School	Pittsburgh,	\$1,872.4	1/26-29/2020		
Megan Smith	Keystone State Literacy Association Conference	Hershey, PA	\$210.72	10/30 - 11/1/2019	Yes	Yes
Julie Lukasiewicz	Education in the Workplace Initiative	Archbald, PA	\$0.00	9/30, 11/5-8/2019	Yes	Yes
Paul Lukasiewicz	Music Curriculum Writing	Scranton, PA	\$0.00	10/21/2019	Yes	Yes
Lisa Jennings	Foundations Coaching Day	Scranton, PA	\$0.00	10/2/2019	Yes	Yes
Megan Gilroy	Everyday Math Professional Development	Archbald, PA	\$131.56	10/2/2019	Yes	Yes
Vanessa Fernandez	Induction ER&D	Scranton, PA	\$0.00	9/18-19/2019	Yes	
Vanessa Fernandez	Everyday Math Professional Development	Archbald, PA	\$6.61	10/2/2019	Yes	
Sarah Strong	Trauma Summit	Wilkes-Barre,	\$0.00	10/2-3/2019	Yes	Yes
Becky Johnson	Foundations I	Scranton, PA	\$0.00	10/9,11/14,12/3,1/7, 2/4,3/10, 4/16, 5/5	Yes	
Megan Owens	Working with English	Scranton, PA	\$0.00	10/4/2019	Yes	Yes
Ellen Foley	Foundations Coaching Day	Scranton, PA	\$0.00	10/2/2019	Yes	Yes

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Ann Marie Cerra	Music Curriculum Writing	Scranton, PA	\$0.00	10/21/2019	Yes	Yes
Amanda Hinkle	First Year Induction/ ER&D	Scranton, PA	\$0.00	10/9/2019	Yes	
Molly Abdalla	PA Association of Federal Program Coordinators	Pittsburgh, PA	\$854.94	8/14-15/2019		Yes
Maggie Cosgrove	PA Association of Federal Program Coordinators	Pittsburgh, PA	\$522.56	8/14-15/2019		Yes
Margo Cosgrove	Foundations Coaching Day	Scranton, PA	\$0.00	10/2/2019	Yes	Yes
Ryan Hnat	Disney's Approach to	Scranton, PA	\$502.13	10/10/2019	Yes	
Ryan Hnat	PA Art Education Association	State College,	\$794.22	10/31 - 11/3	Yes	
Julie Klee	School Mindfulness and Yoga	Archbald, PA	\$100.00	10/30/2019		Yes
Julie Klee	Create the Calm	Archbald, PA	\$125.00	11/21/2019		yes
Paul Lukasiewicz	PMEA Annual In-Service	Pocono	\$1,025.5	4/23-25/2019	Yes	Yes

Board approval is contingent upon the required approval of all supervisors, principals, or administration.

ALSO

D-2

It is the recommendation of the Acting Assistant Superintendent and the Education Committee that the following resolution be approved:

WHEREAS, a request for approval has been submitted to the Board of School Directors for West Scranton Intermediate School's Student Council to be permitted to travel to Harpursville, NY on Thursday, May 21, 2019 and returning the same day; and

WHEREAS, students will pay for their own trips at no cost to the District; and

THEREFORE BE IT RESOLVED, the Scranton School Board hereby approves the West Scranton Intermediate School Student Council's field trip request to Harpursville, NY.

ALSO

D-3

It is the recommendation of the Acting Assistant Superintendent and the Education Committee that the following resolution be approved:

WHEREAS, a request for approval has been submitted to the Board of School Directors for West Scranton High School's History Department to be permitted to travel to Savannah, GA on Wednesday, May 27, 2019 and returning Saturday, May 30, 2019; and

WHEREAS, students will pay for their own trips at no cost to the District; and

THEREFORE BE IT RESOLVED, the Scranton School Board hereby approves the West Scranton High School History Department's field trip request to Savannah, GA.

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ALSO

D-4

It is the recommendation of the Acting Assistant Superintendent and the Education Committee that the following resolution be approved:

WHEREAS, a request for approval has been submitted to the Board of School Directors for West Scranton High School's Ski Club to be permitted to travel to Smugglers Notch, VT on Thursday, March 12, 2019 and returning Saturday, March 14, 2019; and

WHEREAS, students will pay for their own trips at no cost to the District; and

THEREFORE BE IT RESOLVED, the Scranton School Board hereby approves the West Scranton High School Ski Club's field trip request to Smugglers Notch, VT.

E-1

It is the recommendation of the Acting Assistant Superintendent and the Operations Committee that the following resolution be approved:

WHEREAS, An agreed written contract between Adult Ping Pong (US Table Tennis Association) Program and The Scranton School District (Northeast Intermediate School) be agreed upon, and

WHEREAS, The terms and conditions of the contract will be in effect for the 2019-20 school year time period of Monday, October 14, 2019 until Monday, June 1, 2020 between Adult Ping Pong (US Table Tennis Association) Program and The Scranton School District, and

WHEREAS, A rental fee donation will be issued for the use of the Northeast Intermediate School for the 2019-20 School Year for the evening Adult Ping Pong (US Table Tennis Association) Program (**Tuesday 6 PM-9 PM**) from Monday, October 14, 2019 until Monday, June 1, 2020, and.

WHEREAS, The rental fee donation will be \$300, and

WHEREAS, A Certificate of Insurance must be submitted to Central Administration (Mr. Joe Walsh-SSD Event Coordinator) prior to the start of each program, and

WHEREAS, Safety and conduct of its participants and spectators is required, and

WHEREAS, Access to facilities shall be limited to Northeast Intermediate School, and

WHEREAS, Alterations to Northeast Intermediate School is prohibited, and

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WHEREAS, Scranton School District owned equipment shall not be removed from the facility or loaned, and

WHEREAS, No Adult Ping Pong will be held on the evenings for the following reasons:

- a. If school is cancelled
- b. School district holiday
- c. Event program that is held for the purposes of Northeast Intermediate School
- d. Any other reason requested by the Principal of Northeast Intermediate School, and

NOW, THEREFORE, BE IT RESOLVED that rental agreement between the Adult Ping Pong (US Table Tennis Association) Program and the Scranton School District be approved.

ALSO

E-2

It is the recommendation of the Acting Assistant Superintendent and the Operations Committee that the following resolution be approved:

WHEREAS, An agreed written contract between Adult Traditional Basketball Program and The Scranton School District (South Scranton Intermediate School) be agreed upon, and

WHEREAS, The terms and conditions of the contract will be in effect for the 2019-20 school year time period of Monday, October 14, 2019 until Friday, April 17, 2020 between Adult Traditional Basketball Program and The Scranton School District, and

WHEREAS, A rental fee donation will be issued for the use of the South Scranton Intermediate School for the 2019-20 School Year for the evening Adult Basketball Program [**Monday(7 PM-9 PM) & Wednesday (7 PM-9 PM)evenings**] from Monday, October 14, 2019 until Friday, April 17, 2020, and.

WHEREAS, The rental fee donation will be \$500, and

WHEREAS, A Certificate of Insurance must be submitted to Central Administration (Mr. Joe Walsh-SSD Event Coordinator) prior to the start of each program, and

WHEREAS, Safety and conduct of its participants and spectators is required, and

WHEREAS, Access to facilities shall be limited to South Scranton Intermediate School, and

WHEREAS, Alterations to South Scranton Intermediate School is prohibited, and

WHEREAS, Scranton School District owned equipment shall not be removed from the facility or loaned, and

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WHEREAS, No Adult Basketball will be held on the evenings for the following reasons:

- a. If school is cancelled
- b. School district holiday
- c. Event program that is held for the purposes of South Scranton Intermediate School
- d. Any other reason requested by the Principal of South Scranton Intermediate School, and

NOW, THEREFORE, BE IT RESOLVED that rental agreement between the Adult Traditional Basketball Program and the Scranton School District be approved.

ALSO

E-3

It is the recommendation of the Acting Assistant Superintendent and the Operations Committee that the following resolution be approved:

WHEREAS, An agreed written contract between Adult Traditional Basketball Program and The Scranton School District (South Scranton Intermediate School) be agreed upon, and

WHEREAS, The terms and conditions of the contract will be in effect for the 2019-20 school year time period of Monday, October 14, 2019 until Friday, April 17, 2020 between Adult Traditional Basketball Program and The Scranton School District, and

WHEREAS, A rental fee donation will be issued for the use of the South Scranton Intermediate School for the 2019-20 School Year for the evening Adult Basketball Program [**Tuesday(7 PM-9 PM) & Thursday (7 PM-9 PM)evenings**] from Monday, October 14, 2019 until Friday, April 17, 2020, and.

WHEREAS, The rental fee donation will be \$500, and

WHEREAS, A Certificate of Insurance must be submitted to Central Administration (Mr. Joe Walsh-SSD Event Coordinator) prior to the start of each program, and

WHEREAS, Safety and conduct of its participants and spectators is required, and

WHEREAS, Access to facilities shall be limited to South Scranton Intermediate School, and

WHEREAS, Alterations to South Scranton Intermediate School is prohibited, and

WHEREAS, Scranton School District owned equipment shall not be removed from the facility or loaned, and

WHEREAS, No Adult Basketball will be held on the evenings for the following reasons:

- a. If school is cancelled
- b. School district holiday

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- c. Event program that is held for the purposes of South Scranton Intermediate School
- d. Any other reason requested by the Principal of South Scranton Intermediate School, and

NOW, THEREFORE, BE IT RESOLVED that rental agreement between the Adult Traditional Basketball Program and the Scranton School District be approved.

ALSO

E-4

It is the recommendation of the Acting Assistant Superintendent and the Operations Committee that the following resolution be approved:

WHEREAS, A local junior swim program organization the Scranton Sea Knights Aquatics has requested the use of Scranton High School's Pool for their practices and season tournaments for the 2019-20 season, and

WHEREAS, Scranton Sea Knights Aquatics will be charged no rental fee for the use of Scranton High School's Pool for scheduled practices and season tournaments for the 2019-20 season-Monday, October 7, 2019 until Friday, March 6, 2020 (Monday through Friday-6 PM-8 PM & Saturday Tournaments (4) 12 PM-6 PM), and

WHEREAS, In exchange for the no rental fees for practices & tournaments all Scranton School District students will participate in this program free of charge with no registration fee. This savings accumulates to approximately \$11,000 for the students of the Scranton School District, and

WHEREAS, Trained Lifeguards along with Sea Knight Aquatics Coaches will oversee and supervise all practices and tournaments for the 2019-20 season, and

WHEREAS, The Scranton Sea Knight Aquatics Program will pay for the Lifeguard 2019-20 season fee, and

WHEREAS, So that no scheduling conflicts occur, Scranton Sea Knights Aquatics is to provide a detailed practice schedule and tournament dates to the administration of Scranton High School, and

WHEREAS, Scranton Sea Knights Aquatics is to provide proof of a Certificate of Insurance for liability purposes, and

WHEREAS, Scranton Sea Knights Aquatics is responsible for the safety and conduct of its participants and spectators, and

WHEREAS, Adequate adult supervision must be provided by Scranton Sea Knights Aquatics, and

WHEREAS, Access to facilities shall be limited to the specified area of Scranton High School Pool area, and

WHEREAS, Alteration to the Scranton High School Pool area are prohibited, and

WHEREAS, Scranton School District owned equipment shall not be removed from the facility or loaned to Scranton Sea Knights Aquatics, and

NOW, THEREFORE, BE IT RESOLVED Scranton Sea Knights Aquatics is allowed to use the Scranton High School Pool for practices and tournaments during the 2019-20 season.

ALSO

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E-5

It is the recommendation of the Acting Assistant Superintendent and the Operations Committee that the following resolution be approved:

WHEREAS, WNEP's Ryan's Run is an annual 5K & All Abilities Walk in support and celebration of all the hard work and achievements of children and adults with disabilities and a request has been submitted for the use of Scranton Memorial Stadium; and

WHEREAS, a reduced rental fee of \$500 will be charged and a Certificate of Insurance will be submitted to Central Administration (Mr. Joe Walsh, Special Event Coordinator) prior to the start of the event; and

WHEREAS, to promote this event WNEP is seeking admittance to the stadium on Wednesday, October 9th at 4:30AM – 7:00AM; and

WHEREAS, the official event will take place on Saturday, October 12, 2019 starting at 9:00AM; and

WHEREAS, Adequate adult supervision and security must be provided by WNEP; and

WHEREAS, Access to facilities shall be limited to the specified area of Scranton Memorial Stadium; and

WHEREAS, Alteration to the Scranton Memorial Stadium area are prohibited; and

WHEREAS, Scranton School District owned equipment shall not be removed from the facility or loaned; and

NOW, THEREFORE, BE IT RESOLVED, WNEP is allowed to use Scranton Memorial Stadium on October 9, 2019 from 4:30AM – 7:00AM and on Saturday, October 12, 2019 from 9:00AM to 11:00AM for the annual WNEP's Ryan's Run 5K & All Abilities Walk.

ALSO

E-6

It is the recommendation of the Acting Assistant Superintendent and the Operations Committee that the following resolution be approved:

WHEREAS, The ARC of NEPA Buddy Walk is an annual walk in support The Parents of Down Syndrome of NEPA and a request has been submitted for the use of Scranton Memorial Stadium; and

WHEREAS, a reduced rental fee of \$360 will be charged and a Certificate of Insurance will be submitted to Central Administration (Mr. Joe Walsh, Special Event Coordinator) prior to the start of the event; and

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WHEREAS, the official event will take place on Sunday, October 6, 2019 from 10:00AM-2:00PM; and

WHEREAS, Adequate adult supervision and security must be provided by The ARC; and

WHEREAS, Access to facilities shall be limited to the specified area of Scranton Memorial Stadium; and

WHEREAS, Alteration to the Scranton Memorial Stadium area are prohibited; and

WHEREAS, Scranton School District owned equipment shall not be removed from the facility or loaned; and

NOW, THEREFORE, BE IT RESOLVED, The ARC of NEPA is allowed to use Scranton Memorial Stadium on October 6, 2019 from 10:00AM -2:00PM their annual Parents of Down Syndrome Buddy Walk.

ALSO

E-7

It is the recommendation of the Acting Assistant Superintendent and the Operations Committee that the following is approved:

Whereas, County of Lackawanna Transit System (COLTS) has applied for a grant to replace current bus shelters; and

Whereas, a letter of consent is required from property owners where the shelters are located; and

Whereas, COLTS is seeking to replace the structure on Seventh Avenue in front of Scranton High School; and

Therefore be it resolved, the Scranton School Board approves COLTS to replace the bus shelter located at Scranton High School on the Seventh Avenue location.

ALSO

E-8

It is the recommendation of the Acting Assistant Superintendent and the Operations Committee that the following resolution be approved:

WHEREAS, An agreed written contract between Steamtown Marathon Expo and The Scranton School District (Scranton High School) be agreed upon; and

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WHEREAS, The terms and conditions of the contract will be in effect for the 2019 Steamtown Marathon Expo on Saturday, October 12, 2019 between the Steamtown Marathon Expo and The Scranton School District; and

WHEREAS, the rental fee donation will be \$2,065.00 for the use of the Scranton High School **Cafeteria, Auxiliary Gym and Auditorium** on Saturday, October 12, 2019 **(8AM-8PM)**; and

WHEREAS, A Certificate of Insurance must be submitted to Central Administration (Mr. Joe Walsh-SSD Event Coordinator) prior to the start of the Expo; and

WHEREAS, Safety and conduct of its participants and spectators is required and access to facilities shall be limited to the Scranton High School **Cafeteria, Auxiliary Gym and Auditorium**; and

WHEREAS, Alterations to the Scranton High School **Cafeteria, Auxiliary Gym and Auditorium** is prohibited and Scranton School District owned equipment shall not be removed from the facility or loaned; and

NOW, THEREFORE, BE IT RESOLVED the rental agreement between the Steamtown Marathon Expo and the Scranton School District be approved.

ALSO

H-1

It is the recommendation of the Acting Assistant Superintendent and the Special Education Committee presents the following for your consideration:

WHEREAS, the School District of the City of Scranton is subject of administration proceedings and civil suits, wherein the appropriateness of the student's special education program has been challenged or suits have been filed in matters of 2200548-AZ, 2200549-IZ, 2700199-GT, 2300683-LR, 1901416-MH, and 2700897-KL; and

WHEREAS, the parties have reached a settlement agreement in this matter upon the terms and conditions previously provided for your consideration; and

THEREFORE BE IT RESOLVED that the settlements as indicated above be approved upon the terms and conditions as described and the Superintendent or Director of Special Education are hereby authorized to execute any and all documents necessary to consummate the matters.

ALSO

I-1

The Acting Superintendent and the Vendor Relations Committee submits the following resolution for the approval of Transportation for the 2019-2020 School Year:

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CONTRACTOR & ADDRESS	AMOUNT	ANNUAL COST 180 PUPIL DAYS
Jacqueline G. Morales 709 S. Main Avenue Scranton, PA 18504	.58 per mile	\$1,838.00
Beth Rosenfeld 607 Arthur Avenue Scranton, PA 18510	.58 per mile	\$1,211.00

ALSO

I-2

It is the recommendation of the Acting Assistant Superintendent and the Vendor Relations Committee that the following resolution be approved:

WHEREAS, the School District of the City of Scranton is required to transport certain students to the Western Pennsylvania School for the Deaf (“WPSD”) and must enter into a contract to transport school children attending WPSD from its Camp Hill location to the Pittsburgh location at the start of the week; then back to Camp Hill at the end of the week, and it is the responsibility of the Scranton School District to transport the student(s) to/from the Camp Hill location and the Scranton area; and

THEREFORE BE IT RESOLVED that the Scranton School Board approves the contract with WPSD for the 2019-2020 school year on the terms and conditions per the attached.

ALSO

I-3

The Acting Assistant Superintendent and the Vendor Relations Committee hereby recommends the following resolution for your consideration:

Whereas, the School District of the City of Scranton is required to transport certain students to the Western Pennsylvania School for the Deaf; and

Whereas, in order to provide said transportation, the District must enter into contracts for the provision of the same; and

Therefore, be it resolved that the attached contract with the Dallas School District and Scranton School District for the 2019-2020 school year be approved on the terms and conditions set forth in the contract attached hereto and incorporated herein by reference.

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ALSO

I-4

The Acting Assistant Superintendent and the Vendor Relations Committee hereby recommends the following resolution for your consideration:

WHEREAS, the School District of the City of Scranton is required to transport one student to the Western Pennsylvania School for the Deaf; and

WHEREAS, in order to provide said transportation, the District must enter into contracts for the provision of the same; and

THEREFORE BE IT RESOLVED, that the attached contract for the 2019-2020 school year with Red Top Transportation be approved on the terms and conditions set forth in the contract attached hereto and incorporated herein by reference.

****END CONSENT AGENDA****

The meeting now moved to NON CONSENT AGENDA Items.

The following was submitted by Director Popil.

B-1

It is the recommendation of the Acting Assistant Superintendent and the Budget and Finance Committee that the following resolution be considered:

The list of bill payments in accordance with the bill payment approval policy be
Approved as per the attached.

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\$1,128,968.99

[../Resolutions/B-1 Bill List 10.7.19.pdf](#)

The resolution was seconded by Director Borthwick and passed with seven (7) affirmative and one (1) abstention. Director Schuster abstained due to relationship with vendor on bill list.

ON THE QUESTION:

Director Schuster inquired about payments made to Attorney John Minora.

While the specific payment was being searched Director Gilmartin indicated that it is not on the B-1 bill list; it is on the B-2 bill list.

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Mr. Pat Laffey explained the payments are for special education settlements that Mr. Minora is representing.

ALSO

The following was submitted by Director Popil.

B-7

It is the recommendation of the Acting Assistant Superintendent and the Budget and Finance Committee to grant authority to the Joint Operating Committee of the Career Technology Center of Lackawanna County to approve the refunding/refinancing of the Series 2012 Bonds of the Career Technology Center of Lackawanna County per the attached.

[..\Resolutions\Authorize JOC of CTC Refunding-Refinancing Series 2012 Bonds of CTC 10.7.19.pdf](#)

The resolution was seconded by Director Lesh and passed with seven (7) affirmative and one (1) abstention. Director McAndrew abstained due to employment with CTC.

ALSO

The following was submitted by Director Popil.

B-8

The Acting Assistant Superintendent of Schools and the Budget and Finance Committee recommend the following:

WHEREAS, tax appeals have been received from the Board of Assessment appeals for the following properties:

Owner	Property Address	Map#	New Real Estate Assessment	Effective Date
Todd TG Koloszleski	160 S. Main Ave.	14518-040-073	\$13,000.00	1/1/2015

The resolution was seconded by Director Lesh and passed with seven (7) affirmative and one (1) negative vote. Director Gilmartin voted in the negative.

ON THE QUESTION:

Director Gilmartin asked what amount the new assessment is being reduced from.

Mr. Audi did not have that number at the time.

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ALSO

The following was submitted by Director Popil.

B-9

The Acting Assistant Superintendent of Schools and the Budget and Finance Committee recommend the following:

WHEREAS, tax appeals have been received from the Board of Assessment appeals for the following properties:

Owner	Property Address	Map #
The North Washington Group, LLC	116 N. Washington Ave	15635-020-006

AND WHEREAS, the Board of Assessment Appeals has reached proposed settlements on the properties;

AND WHEREAS, the Scranton School Board of Directors wishes to contest the proposed settlements amounts;

AND WHEREAS, to do so will require the District to retain an appraiser to evaluate each property;

THEREFORE BE IT RESOLVED, the Scranton School Board of Directors authorizes District Officials to retain an appraiser to contest above mentioned tax assessment appeals.

The resolution was seconded by Director Lesh and passed unanimously on roll call.

ALSO

The following was submitted by Director Gilmartin.

C-1

It is the recommendation of the Acting Assistant Superintendent and the Community Relations Committee that the following resolution be approved:

WHEREAS, the Board recognizes that individuals, businesses and community organizations may wish to contribute supplies and equipment to enhance or extend the programs in the schools; and

WHEREAS, the Board has the authority to accept or refuse to accept any gift and donation made to the school district or to any district school; and

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THEREFORE BE IT RESOLVED, the Scranton School Board hereby approves Lackawanna College's donation of chair desks to be used in Scranton School District classrooms.

The resolution was seconded by Director Lesh and passed unanimously on roll call.

ALSO

The following was submitted by Director Gilmartin.

C-2

It is the recommendation of the Acting Assistant Superintendent and the Community Relations Committee that the following resolution be approved:

WHEREAS, the Board recognizes that individuals, businesses and community organizations may wish to contribute supplies and equipment to enhance or extend the programs in the schools; and

WHEREAS, the Board has the authority to accept or refuse to accept any gift and donation made to the school district or to any district school; and

THEREFORE BE IT RESOLVED, the Scranton School Board hereby approves Ellen Keeler Moore's donation of Colts bus passes to be used by high school students in the Scranton School District.

The resolution was seconded by Director Lesh and passed unanimously on roll call.

ON THE QUESTION:

Director Gilmartin said that Mrs. Moore is a long time friend and thanked her for her generosity; it does not surprise Ms. Gilmartin that Mrs. Moore would do this.

ALSO

The following was submitted by Director Norton.

D-5

The Acting Assistant Superintendent and the Education Committee recommend the following resolution for your consideration:

Whereas, the School District of the City of Scranton recognizes the need to allow Powerschool Group LLC, to perform a cleanup of Powerschool/Eschool and upgrade to Version 19.4; and

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Whereas, in order to fulfill this need the Board of Directors wishes to enter into an agreement with Powerschool Group LLC; and

Whereas, the agreement includes \$9,810.00 for the upgrade to Version 19.4 and \$15,000.00 for the Keys to Ownership (cleanup); and

Now Therefore Be It Resolved, the Scranton School Board of Directors hereby approves the agreement with Powerschool Group LLC, as per the attached.

<..\Resolutions\Powerschool CleanUp and Upgrade to version 19.4 and Keys to Ownership 10.7.19.pdf>

The resolution was seconded by Director Lesh and passed unanimously on roll call.

ON THE QUESTION:

Director Norton asked if this is the cheaper way of moving forward or if this is just the latest version that will have to be adjusted and since there seems to be some glitches would this help eliminate the glitches.

Mrs. McTiernan responded that this would be the version 19.4 and the first step is to clean up the data which the company will help with and then they will have to do the upgrade but they can't do anything until these documents are signed. Mrs. McTiernan added that the company is committing to helping to clean up the data then we would upgrade with a goal around Christmas time.

Director Dixon added that the follow up would be in the summer time and the new system would be in place when school is out of session.

Director McAndrew said there may be another upgrade needed by summer and the way he heard is that it may even be obsolete by summer.

Mrs. McTiernan said they did say there might be a Version 19.11 but in discussion, they said where we are now we can't go directly to 19.11 so yes, by the time we get to Version 19.4 there may be a 19.11 but they're not recommending we go right into Version 19.11 from Version 4.0.

Director Dixon added that our system has too many custom features and we may have to simplify our system so it could run efficiently.

Mrs. McTiernan said the changes cannot be made in the middle of the year, they have to be made over the summer, and that we do customize too much.

Director Norton asked how this fits in with the rest of the IT program, is it better to also look outside of this particular group to see what is available.

Mrs. McTiernan said the problem right now is to upgrade the system, the fees are in front of you; a new student information system is very expensive to start from ground zero and the amount of

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training needed, she is not sure financially if we were in a position we could purchase a new system but not at this time.

Dr. Finan added that she did look into a new system and one is about \$225,000 – \$250,000, and another was about \$157,000 and we do not have those funds available to put into that along with the training that would have to occur because you do start from ground zero; this is some software upgrades, some bug fixes and then moving to the latest version that we can move to over Christmas. Dr. Finan further added that the improvements that we have to make are ours to make in the summer, we have so many customizations at this point so we need to put in place *basic* report cards and *basic* progress reports so we're not individualized as we have been and then we'll do what's called a roll over, you archive the 2019/2020 school year, then roll over to the new system for 2020/2021 and we would do that in June and July so that is when we need to improve our report cards and progress reporting and basically make everything consistent, building to building, level to level and right now we don't have that consistency. Dr. Finan said cleaning up the data is critical so we can move to the next step and we do not have the amount of personnel needed to move to an entirely new system nor do we have the funds available so this is the right way to go at this point.

Director Schuster asked how Powerschool compares to other systems.

Dr. Finan said she did a survey asking who is using Powerschool and it is a very popular system.

ALSO

The following was submitted by Director Borthwick.

F-1

It is the recommendation of the Personnel Committee that the attached list of Appointments, Assignments, Resignations, Leaves of Absences and Professional Contracts is approved.

Appointments are effective upon receipt of proper criminal records, immigration, and medical and child abuse reports.

Salaries are in accordance with the Collective Bargaining Agreements.

The resolution was seconded by Director Popil and passed unanimously on roll call.

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[illegible]

ALSO

The following was submitted by Director Borthwick.

F-2

It is the recommendation of the Acting Assistant Superintendent and the Personnel Committee that the following is approved:

Be it resolved the attached terms be accepted per the contract with Kelly Education Staffing for the 2019/2020 school year.

The resolution was seconded by Director Popil and failed with one (1) affirmative and seven (7) negative votes. Directors Borthwick, Gilmartin, Lesh, McAndrew, Norton, Schuster and Dixon voted in the negative.

Director Popil asked since this motion failed who will make the calls for paraprofessionals.

Mrs. McTiernan said the calls are currently being made in the Human Resources office so we will make a plan to continue that.

ON THE QUESTION:

Director Borthwick said that this service has been talked about a couple times during his tenure on the board and their fulfillment rate is lower than they had originally promised and when you look at the pricing that they make public he agrees with Ms. Boland that if we paid more we would be filling these positions. Mr. Borthwick added that he doesn't know what the long term solution is for the substitute shortage but people just don't want to be teachers and at \$7.50/hour for paraprofessionals is definitely too low.

Director McAndrew said he has never been satisfied with Kelly Services and they never achieved the percentage of coverage that they guaranteed since he's been on the board.

Director Schuster said that every time they came up for a vote he voted against them and asked Dr. Finan to explain a little better because this is not a new contract.

Dr. Finan said this is not a new contract, it is for paraprofessionals and if they recall a couple months ago we had a sub caller who became ill and we did not replace that person, she was doing the paraprofessional sub calling so this is to use Kelly Services for that purpose. Dr. Finan said she is not happy at all with their services and she is in total agreement with what everyone has said.

Dr. Finan added that in the recovery plan they will study replacing Kelly Services and to bring the sub calling back in-house, but we need to get substitutes, we need to re-do our personnel policy so we do some interviews to encourage people that if they don't get a job here, to sub, that's how most districts get their subs, they interview and if they don't get a job, they are asked to get on the sub list. Dr. Finan said we have to build our own sub list right now and she knows there is an opportunity if people have at least sixty undergraduate credits they can become substitutes but we have never tapped that resource to her knowledge so that is a whole initiative

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she believes is worth undertaking; certainly not this year but for next school year because she thinks we can pay more and we can incentivize people if we're not paying for a service and instead of having one person do the sub calling, maybe we need two people to do the sub calling for a district our size. But we have to build a list of subs that we can draw from and she thinks we have to pay more; we have a lot of classrooms that are not covered, we have to incentivize, pay people more and a service may not be able to do that but it would be for the 2020/2021 school year.

Director Schuster said at this point this is for the intermediary until we get our sub list.

Dr. Finan said they're not doing a good job or promising a lot of paraprofessionals and deferred to Mr. Castrovinci who said we're averaging about 7-10 absences per day for paraprofessionals.

ALSO

The following was submitted by Director Gilmartin.

G-1

It is the recommendation of the Acting Assistant Superintendent and the Policy Committee that the following resolution be approved:

WHEREAS, The following policies (004, 201, 204, 208 & 209) second read has been *revised* by the Pennsylvania School Board Association (PSBA), and

POLICY NUMBER	POLICY REVISIONS
Policy 004	Membership
Policy 201	Admission of Students
Policy 204	Attendance
Policy 208	Withdrawal From School
Policy 209	Health Examinations/Screenings

WHEREAS, The following Board Operating Guideline (BOG)-004-BOG-0 & 004-BOG-2 second read has been *revised* by the Pennsylvania School Board Association (PSBA), and

BOARD OPERATING GUIDELINE NUMBER	BOARD OPERATING GUIDELINE REVISIONS
004-BOG-0	Statement of Financial Interests
004-BOG-2	Board of School Directors Vacancy Application Form

NOW THEREFORE BE IT RESOLVED that the Scranton School Board hereby approves as a second read *revision* of Policy Numbers 004, 201, 204, 208, 209 and Board Operating Guideline-004-BOG-0 & 004-BOG-2 recommended by the Pennsylvania School Board Association (PSBA).

The resolution was seconded by Director Lesh and passed unanimously on roll call.

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ALSO

The following was submitted by Director Gilmartin.

G-2

It is the recommendation of the Acting Assistant Superintendent and the Policy Committee that the following resolution be approved:

WHEREAS, The following policies (333, 705, 709, 805 & 805.1) first read has been *revised* by the Pennsylvania School Board Association (PSBA), and

POLICY NUMBER	POLICY REVISIONS
333	Professional Development
705	Facilities and Workplace Safety
709	Building Security
805	Emergency Preparedness and Response
805.1	Relations With Law Enforcement Agencies

WHEREAS, The following policy (805.2) first read has been *implemented* by the Pennsylvania School Board Association (PSBA), and

POLICY NUMBER	POLICY IMPLEMENTATIONS
805.2	School Security Personnel

NOW THEREFORE BE IT RESOLVED that the Scranton School Board hereby approves as a first read revision of Policy Numbers 333, 705, 709, 805, 805.1 and hereby approves as a first read *implementation* of Policy Number 805.2 recommended by the Pennsylvania School Board Association (PSBA).

The resolution was seconded by Director Lesh and passed unanimously on roll call.

ALSO

The following was submitted by Director Gilmartin.

G-3

Whereas, as a member of the Pennsylvania School Boards Association (PSBA), the Scranton School Board is encouraged to participate in the PSBA Election of Officers; and

Whereas, PSBA Policy 108 specifies that votes of an entity's board are to be cast at a public meeting; and

Therefore be it resolved, that the Scranton School Board hereby approves the following:

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Art Levinowitz, President Elect
David Hein, Vice President

TRUSTEES:

Seat 1 – Kathy Swope
Seat 2 – Mark Miller

School Board Secretaries Forum Steering Committee:

Bethanne Ziegler, Shikellamy School District)
Jennifer Davidson, Manheim Township School District)
Jamie Lynn Zimerofsky, (Schuylkill Intermediate Unit 29 and Schuylkill Technology Center)

The resolution was seconded by Director Lesh and passed unanimously on roll call.

ON THE QUESTION:

Director Popil asked what school districts the candidates are from.

Director Gilmartin did not know off hand but did send the information to the board.

Director Popil did receive it but said the people we're voting on appear to be from rural or suburban districts and it would be nice to have some representation from urban districts. Mr. Popil noted the secretaries are all from small places that have nothing in common with our district as far as financial problems in urban school districts. Mr. Popil feels PSBA would have some very strong lobbyists to help with our fair funding initiative and would like to see some representation for the large districts.

Director Schuster asked if anyone else is running against the individuals listed.

Director Gilmartin said no, this came forward as a slate and the only choice we had was the School Board Secretaries Steering Committee and there were four names and we were to select three.

Director Popil said he couldn't recall any urban school districts having representation.

Director Gilmartin said this is about people stepping forward and taking on leadership roles and she thinks they should all consider becoming more involved.

Dr. Finan said it is a really valid point and she knows they are always looking for people from districts to step forward and to serve in certain roles and it might be something that members of this board would consider in the future to step forward and get very active with PSBA.

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Director Gilmartin thinks there are three task forces that are looking for members and one of them is property tax reform so certainly it would be very interesting and she will make a point to share again.

Dr. Finan said it is very beneficial when you can have someone who can be at those meetings and bring it back to the board and the community.

NEW BUSINESS:

Dr. Finan spoke of the recent recovery meeting held last week and that it was a wonderful update provided to the advisory committee and thanked Sarah Hofius Hall for the excellent article in the Scranton Times; Sarah did a wonderful job covering everything that was discussed.

Dr. Finan announced there will be a Building Reconfiguration meeting on October 21st at 10:00AM and invited any board members who would like to be a part of that, she would appreciate it and they will travel and look at the buildings and also talk about the usage in each classroom in each building, what the future looks like, what the potential needs are.

At this time, Dr. Finan spoke of her time as superintendent in a school where there was a school shooting, she has great experience in the anxiety that comes with that and the recovery that has to occur afterwards. Dr. Finan said it was a horrible situation and there is not ever a time that a district can take any threat, even a vague threat, less than serious. Dr. Finan said we need to do what we have to and we have to improve communication. Dr. Finan continued that we do not have great communication available within our buildings, many of our buildings have terrible communication, we don't have PA systems that operate throughout the whole building and she will be examining and collecting data and looking at a way to improve.

Dr. Finan pointed out that West Scranton High School was built as a bomb shelter, the walls are so thick that radio frequencies, not even blue tooth don't work in those facilities and we have to have other means of communicating and that is something they are working on right now. Dr. Finan said there is something called a satellite phone, which is very expensive but that might be the answer; to have one that we can use to reach the outside world in an emergency and they will be examining all of that and she guarantee you that we will improve our communication as soon as we can find those answers but what they can do is help assure our principals and our teachers to better communicate that if the building is deemed safe after it's been examined by the authorities.

Dr. Finan gave all the credit to Mrs. McTiernan, Mrs. Grebeck and Mr. Dougherty, they were on site working tirelessly to make sure every backpack was searched, every student was wanded or went through the metal detectors and the police did their search in the building. Dr. Finan said Mrs. McTiernan has a debriefing today and it was discussed how we can better approach this, what are the things we can do better, what other ideas do they have and all of that is taken into account to improve the next time it happens.

Dr. Finan added that what we need to do is encourage parents to talk to their children and if they know information to share it, we cannot continue to have children in fear coming to school.

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Dr. Finan reiterated her experience with a school shooting and can't thank Team Scranton enough for they stepped up to the plate, having four threats in three days, it is difficult to handle but they handled it beautifully and with grace and always with staff and student the foremost of safety in their minds.

In closing, Dr. Finan said that if anyone knows or hears anything where the threats are coming from, we would like that information, it would help tremendously and to please share if your child knows anything.

President Dixon thanked everyone for their hard work, they will continue to keep moving forward and working collaboratively like they are.

There being no further business a motion to adjourn was made by Director Popil, seconded by Director Borthwick and the meeting adjourned at 8:36PM.

By: _____